



Board & Community Updates Template



Template

Level 1 District Initiative & Operations Update

Level 2 Individual Team Updates

Level 3 One Pagers

Purpose

Sharing a high-level overview of where various initiatives and district operations fall, and how they have changed over time.





Usage During a Crisis


















During a crisis, this tool can be used when sharing a district and/or school-level view of where various teams are, and are pivoting.

How Often to Update

Bi-weekly or Monthly


Short-Term Planning Guide

Next Steps Key	Definition	Sample Initiatives Under This Category
 <p>Continue Progress</p>	<p>District initiative or team is continuing operations with little to no adjustments to process or format during this time.</p>	<p>Any initiatives that have been underway and are critical to continue. Crisis has not had a significant impact or necessitated much reworking.</p> <p><i>Ex: Strategic plan or district mission and vision, Communications plan, Social media, Curriculum writing project</i></p>
 <p>Pivoting</p>	<p>District initiative or team is continuing operations with adjustments made accordingly.</p>	<p>Any initiatives that were underway before crisis but must make significant changes to logistics or timeline.</p> <p><i>Ex: 1-1 Device Rollout plan, Shift to Personalized Learning, Staff Hiring + Placement</i></p>
 <p>On Pause</p>	<p>District initiative or teams has discontinued operations - actions will 'unpause' at an unknown date.</p>	<p>Any initiatives that would require too many resources to continue at this time or would distract from the key priorities</p> <p><i>Ex: Competency-based learning initiative, STEAM rollout, Family Academies</i></p>
 <p>Sunset</p>	<p>District initiative or team is permanently discontinued.</p>	<p>Any initiatives that would require too many resources to continue at this time or would distract from the key priorities and are unlikely to be able to return (or may have run their course)</p> <p><i>Ex: Career Ambassadors, After-school wellness program</i></p>




		INITIATIVE NAME	Next Steps April - May 2020
Wellness		Staff Self-Care + Wellness	
		Before + After School Safety	
		Counseling & Student Supports-	
Academic Programs		Culturally Relevant + Responsive Practices	
		SEL	
		Personalized Learning / Student Choice	
		Device Initiative	
		Career Academies	
Student Supports		Universal Screening	
		Targeted Supports for Underserved Students	
Community		Communications	
		Family University	
		Ambassadors	
Growth		Talent Development for Staff	
		Diverse Candidate Hiring	
		Redistricting + Reconfiguring Grade Levels	
		Technology Infrastructure Planning	

SAMPLE

Next Steps Key

-  Continue Progress
-  Pivoting
-  On Pause
-  Sunset

Wellness

INITIATIVE NAME	Next Steps April - May 2020
<i>Staff Self-Care + Wellness</i>	 Continue Progress
<i>Before + After School Safety- Monitoring Unstructured Areas-</i>	 Pivoting
<i>Social Emotional Learning</i>	 Pivoting

Double-Click View

Sample One-Pager

Key Components of One-Pager Updates

- Goals during time of crisis
- Recent pivots and updates
- Timeline and next steps
- Contact Information

Staff Self-Care +Wellness

FOCUS AREA
Wellness



OUR GOAL:
Prioritize social, emotional, and physical well-being of staff to ensure that every member is capable of maintaining a healthy work/life balance.

WHEN WE SUCCEED in 2025:

- Our staff survey will reflect an increase in positive perceptions of schools' cultures, climates, and abilities to innovate and improve overall wellness.
- The number of teachers retained will increase each year for the next 5 years..
- Staff will report a sense of feeling valued, appreciated, and recognized for their accomplishments.



WHY THIS MATTERS: An invaluable component in both retaining our staff and in pushing them to persist professionally is to provide them with tools to better manage the emotional and physical demands of career and life.

INITIAL IDEAS AND ACTIONS:

- Provide a digital and interactive wellness platform where staff can engage in self directed healthy practices.
- Foster opportunities for staff groups to share and explore health and wellness.
- PD/PLS trainings on Mindfulness, Anxiety, and other Mental Health topics and available supports
- Use the Governance protocol to develop norms and expectations for a variety of operational responsibilities.

Timeline and Next Steps

- Research/Discovery
- Transition Period
- Implementing

SY 2019-2020 (July - December)	SY 2019-2020 (January - June)	SY 2020-2021	SY 2021-2022
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The team is ready to launch some of the ideas and initiatives immediately! Please contact XXXXX if you are interested in learning more!

Ignite your passion.
Nurture your potential.
Embrace your future.

INITIATIVE NAME

Next Steps April - May 2020

Next Steps Key



Continue Progress



Pivoting



On Pause



Sunset